

CANCELLATION POLICY

We believe the success we will achieve with your child begins with the consistency of treatment. Therefore, we are committed to doing our best to be here for your child on a consistent basis. Our motivation is and always will be helping the many children in need of our clinical services.

We have adopted a standard 24-hour cancellation policy that requires notification at least 24 hours before your scheduled appointment in order to avoid a cancellation fee for missing appointments.

- You will be charged for any cancellations and /or missed appointments with less than 24-hours notice prior to the missing appointment time.
- The missed appointment fee is \$50.00 and this fee **cannot** be billed to your insurance company.
- We will make **one** exception for sudden illness and family emergencies in a 3 month period.
- It is important to note that we cannot charge insurance companies for missed appointments and therefore, your therapist is not reimbursed for non-treatment time. Given ample notice, we can often reschedule another client into your treatment spot.

If you do need to cancel your appointment, please give 24 hours notice and we will make every effort to assist in rescheduling your appointment for a different day or time that is more convenient for you. If we (the therapist) need to cancel an appointment with you, we will also do our best to provide you with ample notice and rescheduling options.

Thank you for your understanding.

Please call InterPlay office if you need to cancel or reschedule an appointment:

Office: 561-450-5080 You can text Pilar at (954) 296-3861

Email: Michelle@InterPlayTherapy.com

Email: Pilar@InterPlayTherapy.com and she will forward the message to the office. Thank You

Client's Name: _____ Date: _____

Parent's Name: _____ Date: _____